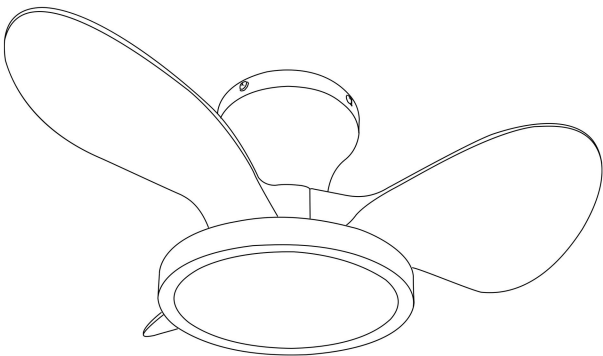


# Owner's Manual



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**WARNING :** Read and follow these instructions carefully and be mindful of all warnings shown throughout.

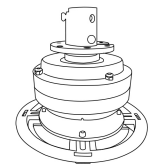
## 1.Unpack and inspect fan carefully to be certain all contents are included.



Mounting Bracket



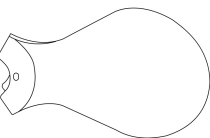
Mounting bracket & Ceiling-mounted cup



Fan assembly



Light Kit



Blade (3)

### Hardware Bag

#### For Mounting Bracket:

Flat Washer x2  
Spring Washer x2  
Machine Screw x2  
Wood Screw x2

#### For Blade Installation:

Flat washer x 7 (one spare washer included)  
Blade Screw x 7 (one spare screw included)

#### For Blade Balance:

Balanced slide x 1  
Weight block (5G x 3)

### Remote Control



#### Hardware Bag

Wood Screw x 2  
Wall plug anchor x 2  
Wire Nut x 9

## READ AND SAVE THESE INSTRUCTIONS

**WARNING :** To reduce the risk of fire, electric shock, or personal injury, mount to outlet box marked "Acceptable for Fan Support of 15.9 kg (35 lbs) or less" and use mounting screws provided with the outlet box. Most outlet boxes commonly used for the support of lighting are not acceptable for fan support and may need to be replaced. Consult a qualified electrician if in doubt.

- To ensure the success of the installation, be sure to read the instructions and review the diagrams thoroughly before beginning.
- To avoid possible electric shock, be sure electricity is turned off at the main power box before wiring. All electrical connections must be made in accordance with local codes, ordinances and/or the National Electric Code, ANSI/NFPA 70. If you are unfamiliar with the methods of installing electrical wiring and products, secure the services of a qualified and licensed electrician as well as someone who can check the strength of the supportive ceiling members and make the proper installations and connections.
- Make sure that your installation site will not allow rotating fan blades to come in contact with any object. Blades should be at least 2.3M from floor when fan is in operation.
- If possible, mount ceiling fan on a ceiling joist - the joist must be able to support the motion and weight of the moving fan. If the fan will be mounted on a ceiling outlet box, a 4" x 2-1/8" deep METAL octagon box is required. The box and its supporting members must not be able to twist or work loose. DO NOT USE PLASTIC BOXES.
- Blades should be attached after motor housing is hung and in place. Fan motor housing should be kept in carton until ready to be installed to protect its finish. If you are installing more than one ceiling fan, make sure that you do not mix fan blade sets.
- After making electrical connections, spliced conductors should be turned upward and pushed carefully up into outlet box. The wires should be spread apart with the grounded conductor and the equipment - grounding conductor on one side of the outlet box and the "ungrounded conductor" on the other side.
- Electrical diagrams are for reference only. Light kits may or may not be packed with the fan.
- After fan is completely installed, check to make sure that all connections are secure to prevent fan from falling and/or causing damage or injury.
- The fan can be made to work immediately after installation - the bearings are adequately charged with grease. So that, under normal conditions, further lubrication should not be necessary.
- The fan must be turned off and stopped before reversing fan direction.
- This fan is suitable for indoor location use.
- WARNING - To Reduce The Risk Of Fire Or Electric Shock, Do Not Use This Fan With Any Solid-State Speed Control Device.
- The user shall unplug or disconnect the appliance from the power supply before servicing, maintenance or cleaning.

### 13a. Maintenance

Periodic cleaning of your new ceiling fan is the only maintenance that is needed. When cleaning, use only a soft brush or lint free cloth to avoid scratching the finish. Abrasive cleaning agents are not required and should be avoided to prevent damage to finish.

**CAUTION - Do not use water when cleaning your ceiling fan. It could damage the motor or the finish and create the possibility of electrical shock.**

### 13b. Blade Cleaning

Periodic light dusting of the blades is recommended. A feather duster will work best. Avoid using water, cleansers, or harsh rags which can wrap and ruin the finish.

This appliance can be used by children aged from 8 years and above and persons with reduced physical, sensory or mental capabilities or lack of experience and knowledge if they have been given supervision or instruction concerning use of the appliance in a safe way and understand the hazards involved.  
- Children shall not play with the appliance. Cleaning and user maintenance shall not be made by children without supervision.  
- WARNING: If unusual oscillating movement is observed, immediately stop using the ceiling fan and contact the manufacturer, its service agent or suitably qualified persons.  
- Replacement of parts of the safety suspension system device shall be performed by the manufacturer, its service agent or suitably qualified persons.  
- The fixing means for attachment to the ceiling such as hooks or other devices shall be fixed with a sufficient strength to withstand 4 times the weight of the ceiling fan;  
- The mounting of the suspension system shall be performed by the manufacturer, its service agent or suitably qualified persons;  
- The fan is to be installed so that the blades are more than 2.3 m above the floor.

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**2.** Turn off power at breaker box to avoid possible electrical shock.

**3.** Use metal outlet box suitable for fan support. Secure outlet box directly to the building structure using wood screws (included). Outlet box must support 35 lbs min.

**4.** Take off side screws (one of each across) on mounting bracket first, then loosen the other two.

**5.** Install mounting bracket to Outlet box in ceiling using washers and the mounting screws provided with the outlet box.

**Do not use existing mounting bracket, replace it with new mounting bracket from box.**

**6. Blade assembly to motor**

Attach blades to motor by using flat washer & screws provided in hardware bag.

Note: Screws need to be tightened at both the upper and lower holes of the fan blades.

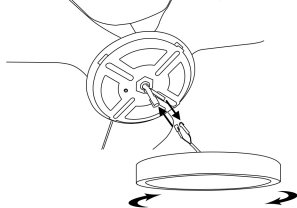
(\*Repeat step until all 2 blades are installed firmly.)

**7. Install the ceiling-mounted cup**

Pass the power cord through the ceiling cup. Use the three screws provided in the hardware bag to lock the three small holes of the ceiling cup and the motor tightly.

## 8. Light kit Installation

- ① Insert wires through center hole of LED Light Kit Pan Assembly.
- ② Connect 2-pin male terminal connector from LED Light Kit Pan Assembly to 2 pin female connector from fan.
- ③ Rotate the LED light kit pan clockwise to the base of the lamp.

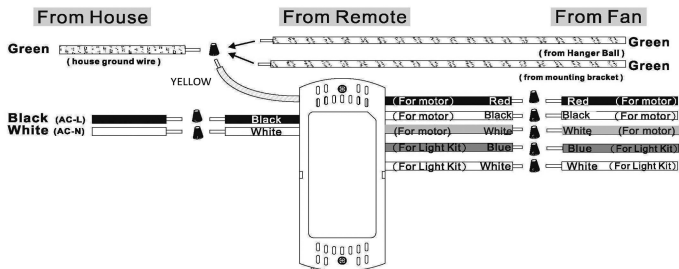


## 9. Making electrical wire connection

Follow diagram below and make sure that all exposed wires are secured inside wire nuts.

Note : Wires from house may vary in color. If the house wires do NOT include a ground wire (green) To prevent flickering, this unit must be grounded/earthed to the home's ground/earth; please consult an electrician.

After wiring is completed, gently push wires into junction box with wire nuts pointing upward.



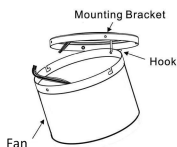
**“ Special note: All Green grounding wires, from Hanger ball/Mounting bracket/Receiver, must be well attached to House Ground/Earth to prevent flickering of LED. ”**

## 10. Hanging the fan

- ① Lift the fan and hang onto the hook on mounting bracket.

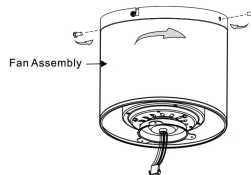
This will permit you to make the electrical

connections without having to hold the fan up as well.

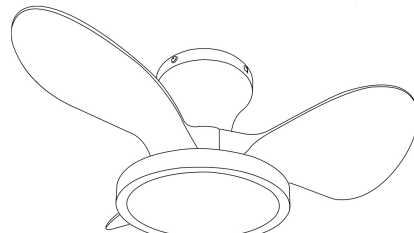


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## 11. Canopy installation and attachment



- (1) Rotate the canopy slightly until the two screw heads are in the L type slot holes.
- (2) Tighten 4 screws firmly.



## 12. Turn on the power - your fan is ready for operation.



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## OPERATIONAL INSTRUCTION

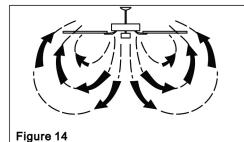
- ① ALL OFF
- ② Light ON /OFF
- ③ Speed of the fan (1 low speed ---- 6 high speed)
- ④ FAN STOP
- ⑤ Forward switch
- ⑥ LED indicated light
- ⑦ Natural wind
- ⑧ Reverse switch
- ⑨ Timing (1H-2H-4H)
- ⑩ 3V battery should be used in emitter

**KINDLY REMINDERS:**  
Learning code matching mode is used between emitter and receiver. Turn off the power for 10 seconds, then press and hold the "ALL OFF" and "Light ON/OFF" button of the remote control at the same time with your left hand, Immediately turn on the power with your right hand, hear the two beeps, release your left hand, and successfully learn the code.

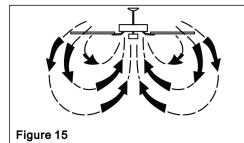
## OPERATING INSTRUCTIONS

**NOTE:** Wait for fan to stop before changing the setting of the slide switch. Turn on the power and check operation of fan. Speed settings for warm or cool weather depend on factors such as the room size, ceiling height, number of fans, and so on.

**Warm weather - (Forward)** A downward flow creates a cooling effect as shown in Figure 14. This allows you to set your air conditioner on a higher setting without affecting your comfort.



**Cool weather - (Reverse)** An upward airflow moves warm air off the ceiling area as shown in Figure 15. This allows you to set your heating unit on a lower setting without affecting your comfort.

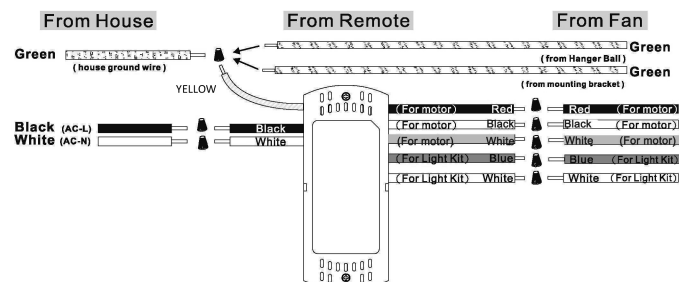


## TROUBLESHOOTING

## TROUBLESHOOTING

In the event the fan does not operate properly, please perform the following steps.

8. Lower the canopy and check that all wires are connected properly.
9. Perform the remote Pairing Process



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### PROBLEM

Fan will not start

### SOLUTION

1. Check circuit fuses or breakers.
2. Check line wire connections to the fan and switch wire connections in the switch housing. CAUTION: Make sure main power is off.

Fan sounds noisy

1. Make sure all motor housing screws are snug.
2. Make sure the screws that attach the fan blade bracket to the motor hub are tight.
3. Make sure wire nut connections are not rubbing against each other or the interior wall of the switch housing. CAUTION: Make sure main power is off.
4. Allow a 24-hour "breaking-in" period. Most noises associated with a new fan disappear during this time.
5. If using an optional light kit, make sure the screws securing the glassware are tight. Check that light bulb is also secure.
6. CAUTION: Only Casa Vieja recommended controls are compatible with this fan. Some fan motors are sensitive to signals from solid-state variable speed controls. If you have installed this type of control, choose and install another type of control.
7. Make sure the upper canopy is a short distance from the ceiling. It should not touch the ceiling.

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